



GRANADA SANITARY DISTRICT  
OF SAN MATEO COUNTY

**MINUTES**  
**BOARD OF DIRECTORS**  
**SPECIAL & REGULAR MEETINGS**  
**December 17, 2009**

**CALL SPECIAL MEETING TO ORDER**

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:37 p.m.

**ROLL CALL**

President Ric Lohman, Vice President Ronald Fenech, Secretary Gael Erickson, Treasurer Matthew Clark, and Director Leonard Woren.

Staff: General Manager Chuck Duffy and District Counsel Jonathan Wittwer, and District Administrator Delia Comito (present for the Regular Meeting).

**GENERAL PUBLIC PARTICIPATION**

**ADJOURN TO CLOSED SESSION**

1. **Conference with Legal Counsel – Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one potential case).**
2. **Conference with Legal Counsel – Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (one potential case).**
3. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**  
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

**RECONVENE TO OPEN SESSION**

District Counsel reported that there was no reportable action taken in Closed Session.

**ADJOURN SPECIAL MEETING**

**CALL REGULAR MEETING TO ORDER 7:30 p.m.**

The Regular Meeting of the Granada Sanitary District Board of Directors was called to order at 7:40 p.m.

**GENERAL PUBLIC PARTICIPATION**

None.

**ACTION AGENDA**

**1. Presentation of November 20, 2009 Election Certificates to Directors Gael Erickson, Ric Lohman and Leonard Woren.**

**ACTION:** Director Woren moved to declare that the candidates who received the Certification of Election from the County of San Mateo (candidates Erickson, Lohman and Woren) received the highest number of votes for the office of Director, and were therefore re-elected to serve a new term. (Woren/Clark). Approved 5-0.

**2. Consideration of Big Wave Development Environmental Impact Report and Response.**

District Counsel and the General Manager reviewed the issues outlined in the draft DEIR comment letter to be sent to the San Mateo County Planning and Building Department. In general, the District formally objects to the DEIR's failure to treat the District as a Responsible Agency under the California Environmental Quality Act (CEQA). The project is also not sufficiently defined in the DEIR to allow the District to provide detailed comments and mitigation measures addressing issues within the District's purview. The DEIR also fails to analyze the project's full environmental impact, instead stating that additional study is required for several noted impacts.

**ACTION:** Director Clark moved to approve sending the DEIR comment letter to the San Mateo County Planning and Building Department regarding the proposed Big Wave Development. (Clark/Erickson). Approved 5-0.

**3. Consideration of Agreement with Kennedy/Jenks Consultants for District Engineering Services.**

The two-year Agreement for engineering services was presented to the Board. Director Woren requested an amendment to the agreement that stipulates that the designated District Engineer, John Rayner, cannot be changed without prior District approval.

**ACTION:** Director Woren moved to approve the Agreement as amended above. (Woren/Fenech). Approved 5-0.

**4. Consideration of Agreement with Dudek & Associates for General Manager Services.**

**ACTION:** Director Clark moved to approve the two-year Agreement for General Manager services. (Clark/Woren). Approved 5-0.

**CONSENT AGENDA**

5. **Approval of Special & Regular Meeting minutes for November 19, 2009.**
6. **Approval of December 2009 warrants totaling \$158,134.18 (Checks 3681-3715).**
7. **Approval of Assessment District distribution #06-09/10 for \$1,028.00.**
8. **Approval of November 2009 Financial Statements.**

**ACTION:** Director Woren moved to approve the Consent Agenda.  
(Woren/Clark). Approved 5-0.

#### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**9. Sewer Authority Mid-Coastside.**

Board President Lohman provided a review of the most recent SAM meeting. The SAM Board held a lengthy discussion concerning the recycled water project, including plant sizing issues, and how much water CCWD might be purchasing. He also reported that the City of Half Moon Bay will be spending approximately \$15,000 on a review of SAM's finances.

**10. Report on other seminars, conferences, or committee meetings.**

#### **INFORMATION CALENDAR**

**11. Attorney's Report.**

**12. Treasurer's Report.**

**13. General Manager's Report.**

- a. Naples Beach Pump Station and Force Main Realignment Project – Permitting and design are proceeding, and a project schedule was provided in the agenda package.
- b. SAM Wet Weather Storage Project – The project will be going before the County on December 17<sup>th</sup> for approval of a Coastal Development Permit.
- c. Discussion of sewer main replacement projects.

**14. Administrator's Report**

**15. Engineer's Report.**

#### **ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 9:13 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Gael Erickson, Secretary

Date Approved: February 4, 2010